



## Ispahani Islamia Eye Institute and Hospital Bangladesh

Ispahani Islamia Eye Institute and Hospital (IIEI&H) has been known for over 50 years and is the largest multispecialty eye hospital in Bangladesh. The emphasis is on quality eye care for all socio-economic sections of society.

IIEI&H is currently looking for bright, energetic, dynamic, and enthusiastic ICT Personnel for Dhaka Hospital.

### **1. Manager ICT & Executive ICT (Based in Dhaka)**

The incumbent is responsible to manage ICT systems in relation to registration, education and fitness to practice and associated support systems such as complaints, finance, HR and workflow management. S/he is also responsible for quality and process improvement initiatives.

The ideal candidates should have:

- Relevant third level qualification and a minimum of 03 yrs relevant experience in a similar management role.
- ICT infrastructural planning and development experience.
- Process and quality management experience
- Working knowledge of some or all of the following: Windows 7 to 10, Windows Server 2012, Microsoft Exchange 2012, Sharepoint, VMware ESXi 6, Web hosting technologies, Microsoft Office Products, Unix and/or Oracle.
- Backup, Disaster Recovery and preventive maintenance experience

**Salary:** Competitive compensation package with an excellent opportunity.

### **Applications:**

Interested candidates who fulfill the above requirements are requested to send their applications with updated CV, copy of all academic certificates, transcripts, testimonials, and recent passport size photograph to the **Human Resources Department, Ispahani Islamia Eye Institute and Hospital, Farmgate, Dhaka-1215** or **E-mail: [recruitment@islamia.org.bd](mailto:recruitment@islamia.org.bd)** on or before **31 October 2017**. Please write name of position on the top of envelop or in subject line.